

**Contra Costa College
Curriculum Instruction Committee**

Minutes of Monday, April 22, 2024

2:15pm – 4:00pm

Location: GE-305

Zoom: <https://4cd.zoom.us/j/8355242819>

Meeting ID: 835 524 2819

MEETING CALLED TO ORDER at 2:15pm

CIC Chair: Leslie Alexander

Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest, Anthony Gordon
- **AACE:** Brianne Ayala, Jack Wheeler, (Jacki Wright, alternate)
- **NSAS:** Jennifer Ounjian

Non-Voting Members

- **SLO Coordinator:** Michael Kilivris
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Enrollment Services:** Rodolfo Santos
- **Sr. Dean of Instruction:** Jason Berner (acting)
- **Curriculum Specialist:** Karen Ruskowski

Members not in attendance: Michael Kilivris, Cole Moyer, Rod Santos

Guests in attendance: Chao Liu, Katie Krolikowski, Alex Pevzner

CONSENT AGENDA ACTION ITEMS

Agenda: April 22, 2024

Action: Approved

Motioned: Brianne Ayala

Seconded: Anthony Gordon

All in Favor: No abstentions

Minutes: April 8, 2024

Action: Approved

Motioned: Najia Azizi

Seconded: Jacki Wright

All in Favor: No abstentions

PHILO-150 History of Modern Philosophy

Correction: Advisory “Eligibility for College Composition (ENGL001A or ENGL-001AX)” (*Note: this advisory should have replaced ENGL-142B during content review on 2.26.24*)

BIOSC-182 Safety, Efficacy, and Quality in Regulated Products

Content review without changes to COR.

BIOSC-873N Basic Concepts for Biotechnology Lab

Content review without changes to COR. Distance Education: New request for both fully and partially online.

NON-CONSENT AGENDA ACTION ITEMS

MEDIC-235 Pharmacology and Dosage Calculations for the Medical Assistant

Revision: Content review. Replace MATH-115 Advisory with statement “Highly recommended, algebra or higher math skills.” Update textbooks. Add SLO%s.

(This course was tabled on 4/8/24 due to lack of time)

Action: Tabled due to lack of representation

MEDIC-238 Introduction to Medical Coding

Revision: Content review. Add prerequisite MEDIC-200 as an alternative to BIOSC-132. Update MOEs and textbooks. Add %s to SLOs.

(This course was tabled on 4/8/24 due to lack of time)

Action: Tabled due to lack of representation

BIOSC-106 Experimental Analysis in Biology

Revision: Content review. Update description. Add Biotechnology as a non-Master’s Discipline. Update lab manual. Add %s to SLOs.

Action: Approved

Motioned: Jennifer Griest

Seconded: Anthony Gordon

All in Favor: No abstentions

BIOSC-110 Introduction to Biological Science

Revision: Content review. Update textbooks, objectives, add SLO%s.

Action: Approved, with update to DE request: DE hybrid (from emergency only)

Motioned: Najia Azizi

Seconded: Brianne Ayala

All in Favor: No abstentions

PHYS-120 General College Physics I

Revision: Content review. Change prerequisite (PHYS-101) to Advisory. Remove %s from MOEs. Update Lab manual, objectives, and SLOs.

Action: Approved

Motioned: Jacki Wright

Seconded: Jennifer Griest

All in Favor: No abstentions

PHYS-121H General College Physics II (Honors)

Revision: Content review. Correct SAM code from Possibly Occupational to Non-Occupational (not CTE course). Remove %s from MOEs. Update textbooks. Add SLO%s. Class Max: 26.

Action: Approved

Motioned: Anthony Gordon

Seconded: Jacki Wright

All in Favor: No abstentions

ENGIN-240 Properties of Engineering Materials

Revision: Content review. Remove %s from MOEs. Update textbooks/Lab manual. Add SLO%s.

Action: Approved

Motioned: Jennifer Griest

Seconded: Brianne Ayala

All in Favor: No abstentions

ENGIN-200 Engineering Design Graphics

Revision: Content review. Correct SAM code from Clearly Occupational to Non-Occupational (not CTE course). Update MOEs, textbooks/Lab manual, and SLOs. Class max: 26.

Action: Approved, with update to the course description.

Motioned: Brianne Ayala

Seconded: Anthony Gordon

All in Favor: No abstentions

ENGIN-112 Introduction to Engineering

Revision: Content review. Correct SAM code from Possibly Occupational to Non-Occupational (not CTE course). Remove Advisories: ENGL-142B, ESL-192. Remove %s from MOEs. Update textbooks, and SLOs.

Action: Approved

Motioned: Jennifer Griest

Seconded: Anthony Gordon

All in Favor: No abstentions

ASTRO-120 Elementary Astronomy

Revision: Content review. Update description. Change grading option to Student Choice (from letter). Remove Advisories: ENGL-142B, ESL-192. Update textbooks. Add SLO%s.

Action: Approved, with update to assignments.

Motioned: Jennifer Griest

Seconded: Brianne Ayala

All in Favor: No abstentions

DISCUSSION ITEMS

Reminder: The Curriculum Institute will be in Pasadena, CA July 10-13.

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting adjourned at 4:00pm. The next meeting is scheduled for May 13, 2024

NON-CONSENT AGENDA ITEMS MUST HAVE REPRESENTATION OR NO ACTION WILL BE TAKEN